

# Your Retail Account Credit Statement

Date: [Insert Date]

Account Holder: [Account Holder's Name]

Account Number: [Account Number]

## Statement Summary

Dear [Account Holder's Name],

We are pleased to provide you with your credit statement for the period ending [Insert End Date]. Below is a summary of your account activity:

Date	Description	Amount
[Transaction Date]	[Transaction Description]	[Transaction Amount]
[Transaction Date]	[Transaction Description]	[Transaction Amount]

## Balance Summary

Current Balance: [Current Balance]

Credit Limit: [Credit Limit]

Available Credit: [Available Credit]

If you have any questions regarding this statement, please contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Thank you for being a valued customer!

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]