

# Confirmation of Registration

Dear [Participant's Name],

We are pleased to confirm your registration for the Retail Training Workshop scheduled on [date] at [location].

Details of the Workshop:

- Date: [Date]
- Time: [Start Time] - [End Time]
- Venue: [Location]
- Workshop Topics: [Topics Covered]
- Trainer: [Trainer's Name]

Please arrive at least [time] minutes early to complete the registration process.

If you have any questions, feel free to contact us at [Contact Information].

We look forward to seeing you at the workshop!

Best regards,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]