

# Voluntary Product Withdrawal Notification

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

To Whom It May Concern,

We are writing to inform you of the voluntary withdrawal of [Product Name], (Product Code: [Product Code]) from the market, effective immediately. This decision has been made to ensure the safety and satisfaction of our customers.

Reason for Withdrawal:

- [Reason 1]
- [Reason 2]

We recommend that you discontinue the use of this product and return any remaining stock to [Return Address]. For further assistance, you may contact us at [Phone Number] or [Email Address].

We apologize for any inconvenience this may cause and appreciate your understanding as we prioritize safety and quality.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]