

# You're Invited to a Surprise Retirement Lunch!

Dear [Recipient's Name],

We are excited to invite you to a surprise retirement lunch to honor [Retiree's Name]. Let's celebrate their incredible career and years of dedication.

**Date:** [Date]

**Time:** [Time]

**Location:** [Venue Name & Address]

Please arrive 30 minutes early to help keep the surprise!

Kindly RSVP by [RSVP Date] to [Your Name & Contact Information].

Let's make this a memorable day for [Retiree's Name]!

Best Regards,  
[Your Name]