

You're Invited to a Retirement Lunch!

Dear Team,

We are excited to announce a farewell lunch in honor of **[Retiree's Name]**, who is retiring after **[number of years]** of dedicated service to our team.

Details of the Event:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Venue/Restaurant Name]

Please join us as we celebrate **[Retiree's Name]** and wish them well on this new chapter of their life.

Kindly RSVP by **[RSVP Date]** to ensure we have enough seats for everyone.

Looking forward to seeing you all there!

Best regards,
[Your Name]
[Your Position]