

# You're Invited to a Retirement Lunch!

Dear Team,

We are excited to invite you to a special lunch in honor of our dear colleague, **[Retiree's Name]**, as they retire from **[Company Name]**.

**Date:** [Date of Lunch]

**Time:** [Time of Lunch]

**Location:** [Venue or Restaurant Name]

Please join us to celebrate **[Retiree's Name]**'s contributions and to wish them well in their next chapter!

Kindly RSVP by [RSVP Date].

Best,

[Your Name]

[Your Job Title]