

Feedback Request for Team Members

Dear [Employee's Name],

As we strive to improve our team's performance and enhance our customer service, we value your feedback on your experiences working with us. Your insights are crucial for our development.

Please take a moment to reflect on the following:

- What do you feel are your strengths in your role?
- Are there any areas where you believe we can improve?
- How can we better support you and your teammates?

Your feedback is confidential, and we appreciate your honesty. Please respond by [Due Date].

Thank you for your contributions to our team!

Sincerely,

[Your Name]

[Your Position]

[Company Name]