

# Letter Template for Improved Reseller Procurement Practices

Date: [Insert Date]

To: [Reseller Name]

Address: [Reseller Address]

Dear [Reseller Name],

We hope this message finds you well. As part of our commitment to enhancing our supply chain processes and ensuring the highest standards in our procurement practices, we would like to inform you of some recent improvements we are implementing.

Starting from [Insert Start Date], we will be adopting the following practices:

- Streamlined order processing through an automated system.
- Regular training for our staff and resellers on procurement compliance and best practices.
- Enhanced communication channels for real-time updates and support.
- Implementation of performance metrics to ensure timely delivery and quality standards.

We believe these changes will foster a more efficient and collaborative partnership between our businesses. We appreciate your cooperation and feedback as we move forward with these initiatives.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Contact Information]