

Shipping Options Request

Date: [Insert Date]

To: [Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. As a reseller of your products, I am inquiring about the available shipping options that we can utilize for our orders.

We would like to know the following:

- Shipping carriers available for our orders
- Estimated delivery times based on location
- Cost structures for various shipping methods
- Tracking options available for our shipments

Understanding these options will help us better serve our customers and manage our logistics effectively.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]