

Termination Notice

Date: [Insert Date]

[Reseller Name]

[Reseller Address]

[City, State, Zip Code]

Dear [Reseller Name],

We regret to inform you that your participation in the Reseller Quality Assurance Program will be terminated effective immediately. This decision has been made due to [briefly state reason for termination, e.g., non-compliance with program standards, performance issues, etc.].

We appreciate your efforts during your time in the program and thank you for your cooperation. If you have any questions regarding this notice or would like to discuss this matter further, please feel free to contact us at [Insert Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Contact Information]