

Reseller Quality Assurance Program Onboarding Instructions

Dear [Reseller Name],

Welcome to our Reseller Quality Assurance Program! We are excited to have you onboard. Please follow the instructions below to ensure a smooth onboarding process:

Step 1: Review Program Guidelines

Before proceeding, please download and review the [Program Guidelines](#). This document provides essential information about our expectations and quality standards.

Step 2: Complete the Onboarding Form

Fill out the [Onboarding Form](#). This form is crucial for gathering necessary information to set up your account in our system.

Step 3: Schedule a Training Session

To familiarize yourself with our processes, please schedule a training session by clicking [here](#). Training sessions are available on [Days and Times].

Step 4: Quality Assurance Checklist

Once you complete the training, please review the [Quality Assurance Checklist](#) to ensure you meet all standards before going live.

Step 5: Confirmation

After completing the above steps, please confirm your onboarding by replying to this email. Our team will review and activate your account.

If you have any questions during this process, feel free to reach out to us at [Contact Email] or call [Contact Phone Number].

Best regards,

[Your Name]
[Your Title]
[Your Company]