

Revised Reseller Contact Particulars

Date: [Insert Date]

To,

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to inform you of the revised contact particulars for our reseller account. Please find the updated details below:

Revised Contact Details:

Reseller Name: [Reseller Name]

Contact Person: [Contact Person Name]

Phone Number: [Phone Number]

Email Address: [Email Address]

Office Address: [Office Address]

We request you to update our records accordingly. If you have any questions, please do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]