

You're Invited to Our New Year Office Party!

Dear Team,

We are excited to invite you to our Annual New Year Office Party! Join us for a night of celebration as we welcome the new year together.

Details:

- **Date:** January 15, 2024
- **Time:** 6:00 PM - 10:00 PM
- **Location:** Grand Banquet Hall, 123 Celebration Ave, City Name

Special Guests:

We are thrilled to have motivational speaker Alex Johnson and renowned entertainer Lisa Smith joining us for the evening!

Come enjoy an evening filled with great food, fun activities, and networking with your colleagues.

Please RSVP by January 5, 2024, to the HR department.

We look forward to celebrating with all of you!

Best Regards,
The Organizing Committee