

Account Shutdown Notification

Dear [Reseller's Name],

We are writing to inform you that your reseller account associated with the email address [email@example.com] will be shut down effective [Date]. This decision has been made due to [reason for shutdown, e.g., violation of terms, inactivity, etc.].

Please take note of the following important points:

- Your current services will be terminated on the shutdown date.
- Any remaining balance in your account will be forfeited.
- You may still access your account until the shutdown date to retrieve necessary data.

If you believe this action has been taken in error, please contact us before the shutdown date.

Thank you for your understanding.

Sincerely,

[Your Company Name]

[Your Company Contact Information]