

Reminder: Community Service Day

Dear [Participant's Name],

We hope this message finds you well! This is a friendly reminder that our Community Service Day event is coming up on **[Event Date]**. We are excited to see you there!

Event Details:

- **Date:** [Event Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Event Location]

Please arrive 15 minutes early to check in and receive your materials. Don't forget to bring gloves and wear comfortable clothing!

Thank you for your commitment to giving back to our community. We appreciate your support and look forward to a great day of service!

Best regards,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]