

Reseller Contract Renewal Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request the renewal of our reseller contract that is set to expire on [insert expiration date]. Our partnership has been mutually beneficial, and we would like to continue to build on the success we have achieved together.

Please let us know the necessary steps to initiate the renewal process. We are keen to explore any updates or changes that may enhance our collaboration moving forward.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]