

# Letter of Inquiry for Reseller Credit Profile Review

Date: \_\_\_\_\_

Your Name: \_\_\_\_\_

Your Company: \_\_\_\_\_

Your Address: \_\_\_\_\_

Your City, State, Zip: \_\_\_\_\_

Your Email: \_\_\_\_\_

Your Phone: \_\_\_\_\_

To: [Reseller Credit Department]

[Company Name]

[Company Address]

[City, State, Zip]

Dear [Reseller Credit Manager's Name],

I hope this message finds you well. I am writing to request a review of our reseller credit profile with [Company Name]. We appreciate our partnership and value the support you provide.

As we continue to grow, we would like to ensure that our credit terms align with our current business needs. A review of our credit profile would be greatly appreciated, as it will help us in planning our future purchases and sales strategies.

Please let us know if there are any forms or additional documentation required for this review. We are eager to provide any necessary information to facilitate this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]