

Date: [Insert Date]

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]

[Recipient Name]  
[Recipient Title]  
[Recipient Company Name]  
[Recipient Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request access to the reseller resources provided by [Recipient Company Name]. As a valued partner, it is essential for us to have access to these resources in order to effectively promote and sell [specific products or services].

Our continued collaboration relies heavily on having the necessary tools and support. Access to the reseller resources would enable us to enhance our operational efficiency and drive sales growth.

Please let us know the steps required to gain access to these resources at your earliest convenience. We appreciate your attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Email Address]  
[Your Phone Number]