

Reseller Shipment Schedule Revision

Date: [Insert Date]

To: [Reseller Name]

From: [Your Company Name]

Subject: Revision of Shipment Schedule

Dear [Reseller Name],

We hope this message finds you well. We are writing to inform you of a revision to the shipment schedule originally agreed upon for your orders due to [reason for revision, e.g., supply chain delays, inventory adjustments].

The new shipment schedule is as follows:

- **Product A:** [New Shipment Date]
- **Product B:** [New Shipment Date]
- **Product C:** [New Shipment Date]

We apologize for any inconvenience this may cause and appreciate your understanding as we work to ensure timely delivery of your products.

If you have any questions or concerns regarding this revision, please feel free to reach out to us.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]