

# Request for Expansion of Sales Region

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Recipient Position]  
[Recipient Company]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request the expansion of our sales region to include [specific area or regions you wish to expand into]. Due to recent market analysis and growth trends, we believe that this expansion will benefit our company significantly.

Currently, our sales efforts in [current region] have yielded [specific results or data], which indicates a strong potential for saturation and additional growth in the proposed areas. I have outlined below the key reasons for this expansion:

- Increased demand for our products in the suggested regions.
- Potential for collaboration with local partners.
- Historical data supporting an influx of revenue.

I would appreciate the opportunity to discuss this proposal further and explore how we can capitalize on these growth opportunities together. Please let me know a convenient time for you to meet or if you require any additional information to support this request.

Thank you for considering this proposal. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company]