

Application for Geographical Market Extension

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Company Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally request the extension of our geographical market to [Specify New Market/Region]. Our company, [Your Company Name], has seen significant growth in recent years, and we believe that expanding into this new area will further enhance our business opportunities.

We have conducted thorough market research and identified [specific reasons and potential benefits for expansion]. Our analysis indicates a strong demand for our products/services in this region, and we are confident in our ability to establish a successful presence there.

To support this expansion, we propose the following plan:

- [Reason/Action Item 1]
- [Reason/Action Item 2]
- [Reason/Action Item 3]

We kindly request your approval for this geographical market extension and welcome the opportunity to discuss this in detail. Please find attached our detailed market analysis report for your review.

Thank you for considering our application. We look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]