

## **Rescheduling Notice for Conflict Resolution Meeting**

Dear [Reseller's Name],

We hope this message finds you well. We are writing to inform you that the conflict resolution meeting originally scheduled for [Original Date] at [Original Time] has been rescheduled.

The new date and time for the meeting is [New Date] at [New Time]. We apologize for any inconvenience this may cause and appreciate your understanding as we aim to resolve the issues at hand effectively.

Please confirm your availability for the new meeting time. If you have any conflicts, feel free to suggest an alternative that works for you.

Thank you for your cooperation. We look forward to your response.

Best regards,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]