

Subject: Request for Reseller Reference Letter

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am reaching out to request a reference letter that highlights our partnership and your experience with [Your Company Name] as a reseller of [Specific Products/Services]. I am currently in the process of applying for [Professional Certification Name], and your endorsement would greatly enhance my application.

The reference letter should ideally cover the following points:

- The duration of our business relationship.
- Your overall satisfaction with our products/services.
- Any notable successes we've achieved together.
- Your willingness to recommend our company to others.

Thank you very much for considering my request. I understand that you have a busy schedule, but your support would mean a lot to me. Please let me know if you need any additional information or if you would like to discuss this further.

Best regards,

[Your Name]
[Your Position]
[Your Company Name]