

Request for Reseller Reference Letter

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to request a reference letter from you as I am applying for a business grant that will help [briefly describe the purpose of the grant]. As a valued reseller of our products, your perspective on our partnership will greatly enhance my application.

In your letter, it would be beneficial if you could highlight our collaboration, the quality of our products, and how our partnership has contributed to your business growth. Your support would be invaluable and appreciated.

If you require any additional information or if there's a particular format you prefer for the letter, please let me know. I would be happy to assist in any way to make this process easier for you.

Thank you in advance for your support. I look forward to your favorable response.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]