

Defective Product Return Request

Date: [Insert Date]

To: [Reseller's Name]

[Reseller's Address]

[City, State, Zip Code]

Dear [Reseller's Name],

I am writing to formally request a return and refund for a defective product that I purchased from your store on [Insert Purchase Date]. The details of the product are as follows:

- Product Name: [Insert Product Name]
- Model Number: [Insert Model Number]
- Order Number: [Insert Order Number]

Upon receiving the product, I noticed that it was defective due to [briefly describe the defect]. According to your return policy, I am entitled to a refund for defective items.

Enclosed with this letter are copies of the purchase receipt and any relevant documentation regarding the defect. I would appreciate your prompt response and guidance on the return process.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]