

Defective Product Return Request

Date: [Insert Date]

To: [Reseller's Name]

From: [Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Dear [Reseller's Name],

I am writing to formally request the return of a defective product that I purchased from your store on [Purchase Date]. The product, [Product Name or Description], has not met my expectations due to the following issue: [Brief Description of the Defect].

To ensure customer satisfaction and maintain our working relationship, I kindly request expedited processing of this return. Attached are the relevant documents including the receipt and photographs of the defective item to facilitate a swift resolution.

Please inform me of the next steps for the return process. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,

[Your Name]