

Product Return Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To: [Reseller's Name]

[Reseller's Address]

[City, State, ZIP Code]

Dear [Reseller's Name],

I am writing to request the return of a defective product that I purchased from your store. Below are the details of the product:

Product Name	[Product Name]
Product Model	[Product Model]
Purchase Date	[Purchase Date]
Order Number	[Order Number]
Description of Defect	[Describe the defect]

I have attached a copy of the receipt for your reference. Please let me know the procedure for returning the product and receiving a refund or replacement.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]