

Product Return Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Reseller Name]

[Reseller Address]

[City, State, Zip Code]

Subject: Request for Return of Defective Product

Dear [Reseller Name],

I am writing to formally request the return of a defective product purchased from your store on [Purchase Date]. The product in question is [Product Name/Description], and the order number is [Order Number].

Upon receipt and use of the product, I discovered the following issues:

- [Issue 1: Detailed Description]
- [Issue 2: Detailed Description]
- [Issue 3: Detailed Description]

These defects have rendered the product unusable and I would like to initiate the return process according to your return policy. Please let me know how to proceed and if there are any specific forms or procedures I need to follow.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]