

Business Portfolio Development Inquiry

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] at [Your Company Name]. We specialize in [briefly describe your products/services].

We are currently in the process of developing our reseller business portfolio and are seeking potential partners that align with our vision. I am particularly interested in exploring how [Recipient's Company Name] could collaborate with us in distributing our products.

Could we schedule a meeting to discuss this further? I believe that together, we can create a mutually beneficial partnership. Please let me know your availability in the upcoming weeks.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email Address]