

# System Downtime Update

Dear Valued Resellers,

We would like to inform you about an upcoming scheduled system downtime that will take place on **[Date]** from **[Start Time]** to **[End Time]**. During this period, our services will be temporarily unavailable while we perform necessary maintenance to enhance our system's performance and security.

We understand the impact this may have on your operations, and we apologize for any inconvenience this may cause. We assure you that we are committed to completing the maintenance as quickly and efficiently as possible.

We encourage you to plan accordingly and reach out to our support team if you have any questions or require further assistance.

Thank you for your understanding and continued partnership.

Best regards,

**[Your Name]**

**[Your Position]**

**[Company Name]**

**[Contact Information]**