

Reseller Compliance Update Notification

Date: [Insert Date]

To: [Reseller Name]

Subject: Important Compliance Update for Training Mandates

Dear [Reseller Name],

We hope this message finds you well. As part of our commitment to ensuring that all our resellers are up to date with the latest compliance requirements, we are notifying you of important updates related to our training mandates.

Effective [Insert Effective Date], the following training requirements will be implemented:

- [Training Requirement 1]
- [Training Requirement 2]
- [Training Requirement 3]

It is crucial that all employees involved in our products/services complete the necessary training by [Insert Deadline]. Failure to comply may result in [Insert Consequence, e.g., affect of affiliate status, potential penalties, etc.].

Please ensure that your team is informed about these changes and takes the required actions. Additional resources and information can be found on our reseller portal at [Insert Link].

If you have any questions or require further clarification, do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Phone Number]

[Email Address]