

Reseller Compliance Update Notification

Date: [Insert Date]

Dear [Reseller Name],

We hope this message finds you well. As part of our ongoing commitment to compliance and integrity in our business practices, we are conducting an audit of all our resellers.

This notification serves to inform you of important updates regarding compliance requirements. We kindly ask you to review the following points:

- Ensure that all your records are up-to-date and accurately reflect your sales and inventory.
- Submit any necessary documentation required by [Insert Deadline].
- Review our updated compliance guidelines available at [Insert Link].

Failure to comply with these requirements may affect your status as a reseller. If you have any questions or need assistance, please do not hesitate to contact our compliance team at [Insert Contact Information].

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Contact Information]