

Reseller Contract Review Session

Dear [Reseller Name],

We hope this message finds you well. As part of our ongoing partnership, we would like to schedule a review session to discuss the reseller contract and ensure that both parties are aligned in our goals and expectations.

Details of the session are as follows:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location or specify if it will be a virtual meeting]

During this session, we will cover the following agenda items:

1. Overview of current contracts
2. Performance metrics and sales targets
3. Feedback and concerns
4. Next steps and action items

Please confirm your availability for the proposed date and time or suggest an alternative if necessary.

We look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]