

Progress Update on Shipment Timelines

Date: [Insert Date]

Dear [Reseller Name],

We hope this message finds you well. We wanted to provide you with an update on the current status of our shipment timelines that have been extended due to [reason for delay].

Current Status

As of today, the following shipments are impacted:

- Order Number: [Insert Order Number] - Estimated Delivery: [Insert Date]
- Order Number: [Insert Order Number] - Estimated Delivery: [Insert Date]
- Order Number: [Insert Order Number] - Estimated Delivery: [Insert Date]

Reasons for Delay

The reasons for the extended timelines include:

1. [Reason 1]
2. [Reason 2]
3. [Reason 3]

Next Steps

We are doing everything possible to expedite these shipments and appreciate your patience and understanding during this time. We will keep you updated as more information becomes available.

If you have any questions or need further clarification, please don't hesitate to reach out.

Thank you for your continued partnership.

Sincerely,

[Your Name]
[Your Position]
[Your Company]