

# Notification of Shipment Hold

Dear [Reseller Name],

We are writing to inform you that your recent order, #[Order Number], scheduled for shipment on [Original Shipment Date], is currently on hold due to [Reason for Hold].

Please note the following details regarding your order:

- **Order Date:** [Order Date]
- **Item(s):** [List of Items]
- **Expected Resolution Date:** [Expected Date]

We are actively working to resolve this issue and will notify you as soon as your shipment is ready to proceed. In the meantime, if you have any questions or require further assistance, please do not hesitate to reach out to our customer service team at [Customer Service Contact Information].

We appreciate your understanding and cooperation.

Thank you,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]