

Purchase Order Confirmation

Date: [Insert Date]

To: [Reseller Name]

[Reseller Address]

[City, State, Zip]

Dear [Reseller Name],

Thank you for your order. We are pleased to confirm your purchase order (PO #[Insert PO Number]) dated [Insert Order Date]. Below are the details of your order:

Order Details

Item Description	Quantity	Unit Price	Total Price
[Item 1 Description]	[Quantity]	[Unit Price]	[Total Price]

Total Amount: [Total Amount]

Estimated Delivery Date: [Insert Delivery Date]

If you have any questions regarding your order, please do not hesitate to contact us.

Thank you for your continued partnership!

Best regards,

[Your Company Name]

[Your Name]

[Your Position]

[Your Contact Information]