

Reseller Relationship Termination

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Reseller's Name]

[Reseller's Company Name]

[Reseller's Address]

[City, State, Zip Code]

Subject: Termination of Reseller Agreement

Dear [Reseller's Name],

We hope this letter finds you well. We are writing to formally notify you of our decision to terminate the Reseller Agreement between [Your Company Name] and [Reseller's Company Name], effective [termination date].

This decision has not been made lightly, and it stems from [brief reason for termination, if applicable]. As per the terms outlined in our agreement, we are providing you with [number of days] days notice.

Please ensure that all pending orders are fulfilled and that any outstanding accounts are settled by the termination date.

We appreciate the relationship we have had and wish you success in your future endeavors.

If you have any questions or need further clarification, please feel free to contact us at [your phone number] or [your email address].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]