

# Graduate Advising Meeting Goals Clarification

Date: [Insert Date]

To: [Advisor's Name]

From: [Your Name]

Subject: Clarifying Goals for Our Upcoming Graduate Advising Meeting

Dear [Advisor's Name],

I hope this message finds you well. As we prepare for our upcoming graduate advising meeting on [insert date], I would like to take a moment to clarify the goals I hope to achieve during our discussion.

- To review my current academic progress and performance in my coursework.
- To discuss potential research opportunities and align them with my interests.
- To outline the timeline and steps necessary for my thesis/project proposal.
- To seek advice on networking opportunities and professional development within my field.
- To address any concerns or challenges I am currently facing.

By having these goals in mind, I aim to make the most of our meeting and ensure that we cover all essential topics. Please let me know if there are any other areas you think we should include in our discussion.

Thank you for your support, and I look forward to our meeting.

Best regards,

[Your Name]

[Your Student ID]

[Your Program/Department]