

# Faculty Advising Training Enrollment Confirmation

Dear [Faculty Member's Name],

We are pleased to confirm your enrollment in the upcoming Faculty Advising Training session scheduled for [Date] at [Time] in [Location]. This training will provide essential skills and resources to support our students effectively.

Please ensure you bring a laptop or tablet for interactive sessions. If you have any questions or require further information, feel free to contact us at [Contact Information].

We look forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[Department/Office Name]

[University Name]