

Academic Transition Recommendations

Date: [Insert Date]

To Whom It May Concern,

As the [Your Position] at [Your Institution], I am pleased to provide academic transition recommendations for [Student's Name], who is preparing to participate in a study abroad program at [Host Institution].

- 1. Course Selection:** It is recommended that [Student's Name] consults the course catalog of [Host Institution] to ensure the selected courses align with their academic goals and degree requirements.
- 2. Language Proficiency:** For programs conducted in a non-native language, [Student's Name] should consider enrolling in a language course to enhance communication skills and cultural understanding.
- 3. Academic Advising:** Regular meetings with an academic advisor before and during the study abroad experience are crucial to stay on track with degree progress.
- 4. Academic Resources:** [Student's Name] should familiarize themselves with the academic resources available at [Host Institution], including libraries, tutoring centers, and online databases.
- 5. Integration into Local Culture:** Engaging in local events and activities can provide valuable contexts for applying academic knowledge and developing a broader perspective.

Should you require any further information or assistance regarding [Student's Name]'s transition, please feel free to contact me at [Your Email] or [Your Phone Number].

Sincerely,

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]