

Career Exploration Advising

Dear [Student's Name],

Congratulations on your recent graduation! As you transition from university to the professional world, it is essential to explore your career options thoroughly.

I would like to offer you a career exploration advising session where we can discuss your interests, skills, and potential career paths. During our meeting, we will cover:

- Identifying your strengths and interests
- Researching potential industries and roles
- Connecting with professionals in your field
- Crafting a compelling resume and cover letter
- Preparing for interviews

Please let me know your availability for a meeting in the coming weeks. I look forward to helping you navigate this exciting time in your career.

Best regards,

[Your Name]

[Your Title]

[Your Department]

[University Name]

[Contact Information]