

Career Exploration Advising

Date: [Insert Date]

Dear [Student's Name],

I hope this message finds you well. I am writing to discuss your upcoming career exploration session. As we embark on this journey together, our goal is to enhance your professional development and help you clarify your career aspirations.

During our advising session, we will explore various career options that align with your interests, skills, and values. We will also cover essential strategies for networking, resume building, and interviewing techniques.

Please prepare by reflecting on the following questions:

- What are your key interests and strengths?
- Have you had any work or volunteer experiences that you found particularly fulfilling?
- What industries or fields are you considering?

Our meeting is scheduled for [Insert Date and Time]. If you have any specific topics you would like to discuss, feel free to let me know in advance.

I look forward to helping you navigate your career journey and supporting your professional growth.

Sincerely,
[Your Name]
[Your Title]
[Your Contact Information]