

Strategic Planning Consultation

Date: [Insert Date]

To: [Client's Name]

Address: [Client's Address]

Dear [Client's Name],

We are pleased to offer our consulting services to assist you in developing a comprehensive strategic plan for [Client's Organization]. Our approach will help you identify your goals, assess your current situation, and create a roadmap for the future.

Our strategic planning consultation includes the following phases:

- Initial Assessment
- Stakeholder Interviews
- SWOT Analysis
- Goal Setting and Strategy Development
- Implementation Planning
- Follow-up and Evaluation

We propose to start our collaboration on [Proposed Start Date]. We believe that through our partnership, [Client's Organization] can achieve its strategic objectives effectively.

Please find attached our detailed proposal along with the terms and conditions. We look forward to your positive response.

Thank you for considering us for your strategic planning needs.

Best regards,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]