

Reminder: Cross-Cultural Advising Session

Dear [Recipient's Name],

This is a friendly reminder about your upcoming cross-cultural advising session scheduled for [Date] at [Time]. The session will take place at [Location/Platform].

During this session, we will discuss important topics related to cross-cultural communication and strategies to enhance your experience. Please come prepared with any questions or topics you would like to cover.

If you have any conflicts or need to reschedule, please let me know at your earliest convenience.

Looking forward to our session!

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]