

# Advising Session Confirmation

Date: [Insert Date]

Dear [Student's Name],

This is to confirm your advising session scheduled for [Insert Date and Time] with [Advisor's Name] at [Location or Virtual Link].

Please come prepared with any questions or topics you would like to discuss.

If you need to reschedule, feel free to contact us at [Contact Information].

Looking forward to our meeting!

Sincerely,

[Your Name]

[Your Position]

[Your Institution]