

Academic Supervision Agreement

Date: [Insert Date]

To: [Supervisor's Name]

Institution: [Institution Name]

Department: [Department Name]

Dear [Supervisor's Name],

This letter serves as a formal agreement regarding the academic supervision of [Student's Name], a student in the [Program Name] at [Institution Name]. We are pleased to confirm the following details:

- **Supervisor:** [Supervisor's Name]
- **Student:** [Student's Name]
- **Program:** [Program Name]
- **Start Date of Supervision:** [Start Date]
- **End Date of Supervision:** [End Date]
- **Areas of Supervision:** [Specify areas]

Both parties agree to maintain regular communication to ensure the successful progress of the student's academic work. Meetings will be held at least [frequency of meetings] and via [methods of communication, e.g., email, in-person, etc.].

Please sign below to confirm your acceptance of this agreement:

[Supervisor's Name]

Date: _____

We appreciate your commitment to supporting the academic development of our students.

Sincerely,

[Your Name]

[Your Position]

[Institution Name]

[Contact Information]