

# Request for Change of Advisor

Date: [Insert Date]

To,  
[Recipient Name]  
[Department/University Name]  
[Address]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request a change of advisor for my research project. After careful consideration, I believe that aligning my research focus more closely with an advisor who specializes in [New Research Focus] will significantly enhance the quality and impact of my work.

Currently, I am working under the guidance of [Current Advisor's Name] in the area of [Current Research Focus]. However, I have realized that my primary interests lie in [New Research Focus], which is better suited for [Specific Reasons for Change, e.g., methodologies, expertise, etc.]. I have also identified [New Advisor's Name] as a suitable advisor who has expertise in this field and is available to collaborate.

I kindly request your approval for this change. I am confident that this transition will result in more productive and meaningful research outcomes. I appreciate your understanding and support in this matter.

Thank you for considering my request. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Student ID]  
[Your Program and Year]  
[Contact Information]