Request for Advisor Change

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Department Name]

[University Name]

[University Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a change of advisor due to ongoing communication issues that have adversely affected my academic progress and overall experience at [University Name].

Despite my efforts to address these communication challenges, I believe that a change in advisory leadership would better support my academic goals and provide a more conducive environment for my research.

I appreciate the guidance I have received thus far, but I believe that a different perspective and approach would be beneficial at this juncture. I am willing to discuss this matter further and provide any necessary information to facilitate this transition.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Student ID]