

Advising Appointment Confirmation

Dear [Student's Name],

We are excited to welcome you back to [University/College Name] as you consider changing your major. Understanding your academic and career goals is our top priority, and we are here to help guide you through this important decision.

Your advising appointment has been scheduled for:

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location] or [Virtual Link if applicable]

In preparation for our meeting, please take the time to reflect on the following:

- Your current major and what is prompting your desire to change.
- Potential majors you are considering.
- Any career aspirations or interests you would like to pursue.

Feel free to bring any questions or concerns you may have. We look forward to helping you navigate this transition smoothly.

Best regards,

[Your Name]

[Your Title]

[Department Name]

[University/College Name]

[Contact Information]