

Enrollment Status Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm the enrollment status of [Student's Full Name], who is currently enrolled at [Institution's Name] for the academic year [Insert Academic Year]. [He/She/They] is pursuing a [Degree Program] and is expected to graduate on [Expected Graduation Date].

[Student's Full Name] has been a part of our institution since [Admission Date] and is currently in [Current Year, e.g., "the second year of study"]. [He/She/They] is in good standing and has maintained a [GPA or Academic Standing].

If you require any further information regarding [his/her/their] enrollment status or academic performance, please do not hesitate to contact our office at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Institution's Name]
[Contact Information]